

# **Council SUMMONS AND AGENDA**

**DATE:** Thursday 24 July 2014

**TIME:** At the rising of the Extraordinary Council Meeting, which commences at 7pm

**VENUE:** Council Chamber, Harrow  
Civic Centre

**All Councillors are hereby summoned to attend the Council Meeting for the transaction of the business set out.**



Hugh Peart  
Director of Legal and Governance Services

**Despatch Date:** Wednesday 16<sup>th</sup> July 2014

**1. COUNCIL MINUTES** (Pages 1 - 28)

That the minutes of the ordinary meeting held on 27 February 2014, the extraordinary meetings held on 1 May 2014 and 12 June 2014 and the annual meeting held on 12 June 2014, be taken as read and signed as correct records.

**2. DECLARATIONS OF INTEREST**

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members of the Council.

**3. MAYOR'S ANNOUNCEMENTS**

To receive any announcements from the Mayor. Information as to recent Mayoral engagements will be tabled.

**4. PROCEDURAL MOTIONS**

To receive and consider any procedural motions by Members of the Council in relation to the conduct of this Meeting. Notice of such procedural motions, received after the issuing of this Summons, will be tabled.

**5. PETITIONS**

To receive any petitions to be presented:

- (i) by a representative of the petitioners;
- (ii) by a Councillor, on behalf of petitioners;
- (iii) by the Mayor, on behalf of petitioners.

**6. PUBLIC QUESTIONS \***

A period of up to 15 minutes is allowed for members of the public to ask questions of members of the Executive, Portfolio Holders and Chairmen of Committees, of which notice has been received no later than 3.00 pm two clear working days prior to the day of this Meeting. Any such questions received will be tabled.

## **7. PETITION - CARPENDER'S PARK CEMETARY**

The Council received a Petition of over 2,000 signatures, on behalf of petitioners and outlining the following terms:

*“Brent and Harrow Councils have decided to return Carpenter’s Park Cemetery to grass and plan to sow grass seed over the graves. They have requested that ‘all items be removed except authorised plaques and vases’ including the wooden crosses on each grave and personal memorials, to be replaced by an approved plaque and one small vase. The cost of a plaque varies but it is in the region of £1,200 and takes weeks to make, leaving the grave unmarked before completion. We have obtained backing from Bob Blackman (MP Harrow East, Conservative) and Gareth Thomas (MP Harrow West, Labour) but need 500 signatures on a petition, to demonstrate support of retaining the wooden crosses, at the very least, on much loved graves of family and friends. May they rest in peace.*

*We, the undersigned, petition Brent and Harrow Councils to allow the wooden crosses on graves in Carpenter’s Park Cemetery, particularly sections HA and HB, to be retained. We appeal they reconsider their request and permit memorials, including headstones, as allowed in other cemeteries across both boroughs.”*

The Petition has been subject to the validation process and meets the threshold of signatures needed to engender a Council debate.

The Lead Petitioner will be invited to read the terms of the petition on behalf of the petition signatories. There is a period of one minute allocated to present. A period of 10 minutes is permitted for Members to debate the Petition terms and issues.

Following discussion the Council may choose to refer the petition to the Cabinet to determine the matter, taking into account the views expressed by Council.

## **8. LEADER AND PORTFOLIO HOLDERS' ANNOUNCEMENTS**

To receive a presentation from the Leader of the Council and Portfolio Holders on business since the last ordinary meeting, followed by a question and answer session. The item is allotted 20 minutes.

## **9. CABINET MEMBERSHIPS (Pages 29 - 52)**

Report of the Director of Legal and Governance Services.

## **10. CORPORATE PLAN 2014-15 (To Follow)**

(A) Recommendation I: Overview and Scrutiny Committee  
(23 July 2014)

(B) Recommendation II: Cabinet  
(17 July 2014)

**11. REVISED TERMS OF REFERENCE FOR THE EMPLOYEES CONSULTATIVE FORUM (ECF) AND EMPLOYEES CONSULTATIVE FORUM SUB-GROUP**  
(Pages 53 - 64)

Report of the Divisional Director of Human Resources, Development & Shared Services.

**12. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODY** (To Follow)

Report of the Director of Legal and Governance Services.

**13. QUESTIONS WITH NOTICE \***

A period of up to 15 minutes is allowed for asking written questions by Members of Council of a member of the Executive or the Chairman of any Committee:-

- (i) of which notice has been received at least two clear working days prior to the day of this Meeting; or
- (ii) which relate to urgent matters, and the consent of the Executive Member or Committee Chairman to whom the question is to be put has been obtained and the content has been advised to the Director of Legal and Governance Services by 12 noon on the day of the Council Meeting.

Any such questions received will be tabled.

**14. MOTIONS**

No Motions have been notified.

**15. DECISIONS TAKEN UNDER URGENCY PROCEDURE BY PORTFOLIO HOLDERS, LEADER AND DEPUTY LEADER AND USE OF SPECIAL URGENCY PROCEDURE** (Pages 65 - 70)

Report of the Director of Legal and Governance Services.

**\* Data Protection Act Notice**

The Council will audio record items 6 and 13 (Questions with Notice) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]